

MES COLLEGE MARAMPALLY
DEPARTMENT OF ARABIC

Syllabus of Certificate Course in Functional Arabic

Module: I

- An Introduction to Arabic Language.
- Learning the Arabic basics: Sound, Script Orthographic signs.
- Basic patterns of structure and vocabulary of Arabic language.
- Modern Arabic usages: days and months, date and time, colours , cardinal and ordinal numbers

Module: II

- An introduction to written Arabic: Fundamental Arabic structure and usages in written form.
- General terminology in the fields of commerce, travel, medicine diplomacy, science and technology.
- Preparation of Bio-Data, Job Application, Leave Application.

Module: III

- Spoken Skills in Arabic: Versatile occasions – Greetings, At the Airport, and In the Hotel, in the offices, at a walk in Interview, at the Hospital etc...
- Arabic typing in preliminary level

Examination of the certificate course: **80** marks viva voce

20 marks written examination

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Tutors list:

Fathima K.A	First semester
Raihanath K.B	Third semester
Khadeeja Beevi P.A	Fifth semester

Sharafudheen C.A
HoD, Arabic