



# YEARLY STATUS REPORT - 2020-2021

## Part A

### Data of the Institution

#### 1.Name of the Institution

M E S COLLEGE MARAMPALLY

- Name of the Head of the institution **Dr. AJIMS P MOHAMMED**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **04842677104**
- Mobile no **9446078587**
- Registered e-mail **mescollegemarampally@gmail.com**
- Alternate e-mail **iqacmesmarampally@gmail.com**
- Address **MES College Marampally,  
Marampally P O, Aluva**
- City/Town **Ernakulam**
- State/UT **Kerala**
- Pin Code **683105**

#### 2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Mahatma Gandhi**
- Name of the IQAC Coordinator **Dr. Jasmine P M**
- Phone No. **04842677104**
- Alternate phone No. **04842677109**
- Mobile **9447050322**
- IQAC e-mail address **iqacmesmarampally@gmail.com**
- Alternate Email address **jasmine@mesmarampally.org**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

[https://mesmarampally.org/Uploads/Documents/aqar\\_report%202019\\_20%20accepted.pdf](https://mesmarampally.org/Uploads/Documents/aqar_report%202019_20%20accepted.pdf)

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

[https://mesmarampally.org/Uploads/MainDocuments/MES\\_Handbook\\_2020-21.pdf](https://mesmarampally.org/Uploads/MainDocuments/MES_Handbook_2020-21.pdf)

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 3</b>	<b>A+</b>	<b>3.38</b>	<b>2019</b>	<b>28/03/2019</b>	<b>27/03/2024</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.77</b>	<b>2012</b>	<b>05/07/2012</b>	<b>04/07/2017</b>
<b>Cycle 1</b>	<b>B</b>	<b>71</b>	<b>2004</b>	<b>16/09/2004</b>	<b>15/09/2009</b>

**6. Date of Establishment of IQAC**

**25/11/2004**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Biosciences	To conduct workshop	Indian Science Congress Association	March 2021	35000

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year** **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Submitted proposal for research department: Computer Applications.
2. Formulated NISP policy of institution.
3. Video tutorials by faculty.
4. Patent application by Industrial Instrumentation and Automation department
5. Coursera Courses

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Implementation of Paramarsh scheme by UGC	One of the mentee institutions accredited with NAAC A Grade. Conducted series of workshops for the mentee institutions and they organised many conference/workshops under the UGC Paramarsh scheme of MES College Marampally.
Strengthening IIC	IIC of our institution ranked 4 star by the Ministry of Education (MoE), Govt. of India
Chair for Research, Innovation and Technology	Established Dr A P J Abdul Kalam Chair for Research, Innovation and Technology
More Placements in MNCs	130 students received placement offers from many Multi National Companies and reputed organisations / institutions
Introduction of more Vocational Programmes	Started two BVoc courses 1) Advanced Course in Multi Sports and Fitness Training, 2) Tourism and Hospitality Management
Faculty Development Programmes in association with eminent institutes	Conducted an Online Faculty Development Programme, "Teaching Effectively" under PMMMNTT Scheme of UGC-HRDC and CALEM of Aligarh Muslim University
Certificate Courses	During the COVID pandemic, students were given free online certificate courses through Coursera platform. More than 10,000 courses done.
Consultancy - MOODLE	Deployment and training of MOODLE in three HEIs
Webinars on IPR, Research Methodology and Entrepreneurship Development	All the departments conducted at least one webinar relating to all the three domains viz. IPR, Research Methodology and

	<b>Entrepreneurship Development</b>
<b>E-content Development</b>	All the faculty members developed e-content using the studio facility available in the college and uploaded in MES Voice Youtube channel and also circulated among students

**13. Whether the AQAR was placed before statutory body?** **Yes**

- Name of the statutory body

Name	Date of meeting(s)
<b>Staff Council</b>	<b>15/12/2021</b>

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

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<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://mesmarampally.org/Uploads/MainDocuments/MES_Handbook_2020-21.pdf">https://mesmarampally.org/Uploads/MainDocuments/MES_Handbook_2020-21.pdf</a>				
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<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
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<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Staff Council	15/12/2021

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2020	25/02/2022

**15. Multidisciplinary / interdisciplinary**

MES College Marampally offers 17 UG programs, 11 PG programs, and one Ph.D. program. Seven of the seventeen UG programs are vocational, three are in commerce or management, five are in science, and two are in arts/literature streams. The curriculum of all UG programs follows the Choice Based Credit System (CBCS}. In the fifth semester, students have the option of selecting an open course from a variety of disciplines across science, commerce and humanities. All PG programs follow the Credit and Semester System with electives in the third and fourth semesters. B.Voc programs provide multiple entries and exit options. Aside from the project work prescribed in the syllabus, students are given mini projects and internships. A number of add-on programs are available to students in order to prepare them for the job market. MES College Marampally is a local chapter of NPTEL, and students are encouraged to take courses through online platforms such as SWAYAM, Coursera, Spoken Tutorial, etc.

**16. Academic bank of credits (ABC):**

Since MES College Marampally is an affiliated PG college, it is not eligible to register for the academic bank of credits. We will register for the academic bank of credits once we qualify. However, students are encouraged to enroll in online MOOC programs/courses under NPTEL, Spoken Tutorial, Coursera, etc.

**17. Skill development:**

The college conducts various seminars, workshops, and certificate courses for students to enhance their vocational skills, as well as develop their personality and communicative abilities. Student-centric learning is encouraged at the departmental level through experiential learning, participatory learning, and problem-solving. Clubs are active in bringing like-minded students together for peer-to-peer learning and enhancement. Also, students are encouraged to participate in government-sponsored

skill development programs like ASAP. The ASAP center of our institution has been rated four stars. With a partnership in the YIP program, certification from the Sector Skill Council, and consultancy projects like water quality analysis and website development, stitching, and electronic equipment service, our institution offers a variety of services. We organize value-added certificate programs, hold regular talks on IPR, participate in ATAL rankings, and seek to acquire research projects and funded mini projects

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Since the college is an affiliated institution the scope of integrating various components to the curriculum is limited. Despite this restriction, the college has endeavored to incorporate the Indian knowledge system into the curricular and co-curricular activities in the best possible manner. Students are taught Indian history, culture, literature, heritage, patriotism, nationalism, and aesthetics through common, complementary, and core courses.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The college follows the syllabi framed by Mahatma Gandhi University with which it is affiliated. The syllabus of each program explains the Course Outcome (CO), Programme Outcome (PO), and Programme Specific Outcome (PSO), and the same is shared with students through the college website and handbook.

#### **20.Distance education/online education:**

In today's educational environment, technology-enabled learning has become increasingly relevant. Being an affiliated college, there is limited scope to offer distance education. However, faculty and students are encouraged to take online courses through different platforms such as SWAYAM, Coursera, Spoken Tutorial, etc. The college's e-content development center assists faculty members in preparing for online knowledge transfer. In the coming academic years, digitalization and online education will be explored.

## **Extended Profile**

### **1.Programme**

1.1 907

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 2.Student

2.1 2589

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 793

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 820

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 3.Academic

3.1 137

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 137

Number of sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>907</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>2589</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>793</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>820</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>137</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	137
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	75
Total number of Classrooms and Seminar halls	
4.2	158.67
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	374
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

College follows MG university syllabi.

Staff council, IQAC, Core Monitoring Committees, headed by Principal monitor curriculum planning.

#### Academic Planning

- Annual academic plan.
- Departmental action plans.
- Academic calendar in tune with University Academic calendar.
- General timetable consolidated from departmental timetables.
- Teachers follow teaching plans, teaching schedules, teacher's diary
- Student orientation programs.

### ICT enabled teaching

- Faculty development programs - LMS/MOODLE.
- Conducted 10,000 online classes.
- Prepared 400 E-contents.
- Two seminar halls, 61 ICT- enabled classrooms, 27 Laboratories including a 2D Animation lab, Language lab, Studio.
- Virtual Labs Nodal centre.
- Digital library facility, Book bank facility, NLIST-INFLIBNET, DELNET, E-books research journals.

### Conduct of internal exams:

- Centralized internal and model examinations.

### Curriculum Enrichment:

- International, National, State Level Webinars, workshops, certificate courses
- Industry and academia expert interaction, Paper presentation series, debates, skill hunt.
- Students projects, internships, entrepreneurship.
- Coursera, NPTEL Swayam, Spoken tutorial online courses.
- Additional courses for Advanced learners
- Remedial sessions for slow learners.
- Finishing schools, Placement drives

### Mental, physical well-being

- Values instilled through NCC, NSS, Women's Cell, Nature clubs.
- Stress-relieving sessions.
- Health club, multipurpose arena, other amenities for physical fitness.

### Academic Audit and Monitoring

- Multistep Academic audit done.
- Best department, best teacher awards given.
- Department-wise Monthly report documented.
- Curriculum feedback collected, required actions taken.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.mesmarampally.org/Uploads/MainDocuments/MES_Handbook_2020-21.pdf">https://www.mesmarampally.org/Uploads/MainDocuments/MES_Handbook_2020-21.pdf</a>

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Academic calendar prepared in tune with University academic calendar.
- Academic and extracurricular activities, strictly adhere to the academic calendar.
- Departmental action plans prepared according to the academic calendar.
- Master time table is prepared by consolidating departments' individual timetables.
- Based on their expertise HOD assigns various courses to teachers.
- Teaching schedule, teaching plan, and teacher's diaries are prepared and followed.
- Academic audit at every semester end.
- Curriculum feedback collected in a confidential manner, analyzed and actions taken.
- Continuous internal evaluation through assignments, seminars, and test papers, question-answer sessions, and online quizzes.
- Centralized internal and model exams conducted.
- Internal exam committee sets timetable, seating arrangements, schedule for answer scripts valuation and submission of results.
- Printed answer sheets, question paper, duration, total weightage, etc. are used similar to that of university examination.
- Internal marks are displayed, student's signatures obtained to ensure transparency and uploaded to the University site.
- Student projects, internships, viva, mock presentations done.
- Student guidelines, syllabi, academic calendar, internal evaluation criteria, contact details of grievance redressal committees etc are given in the college handbook and distributed to students.
- Changes in the academic calendar if required is first



approved by the Staff Council and IQAC, intimated to student class groups and implemented.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://mesmarampally.org/Uploads/MainDocuments/MES_Handbook_2020-21.pdf">https://mesmarampally.org/Uploads/MainDocuments/MES_Handbook_2020-21.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**30**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1073

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

4185

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Being an affiliated institution, College follows University-prescribed syllabi.

Electives, open courses, certificate courses, webinars and

social outreach programmes incorporated crosscutting issues.

#### Environment and Sustainability

- MOOC course on 'Organic Farming'
- Planting saplings on 'World environment day' and 'Vanamahotsava'
- Biodiversity park 'Shanthisthal', Butterfly garden
- 'Swatch Bharath', plastic-free campus activities
- Organic farming - Jaivam'
- Webinars on rainwater harvesting, Mobile Tower & Mobile Phone Radiations: Biological Effects & Solutions, Global warming, extreme weather.

#### Women and Gender Equality

- Campus gender-equal.
- Empowerment sessions -
- 'Gender Equality in the constitution'
- 'Gender equality' -Issues and solutions
- "Women in Life & Leadership"
- 'Entrepreneurship & Gender'
- "My Story" motivational session with Mrs Sheela Kochouseph
- 'Women safety - Self Defence Tips'

#### Human Values and Professional ethics

- Antidrug webinar
- Youth day webinar, skill hunt competitions
- World Rose day
- AIDS day
- Road safety
- Peace Day
- Yoga day webinar, practical sessions
- 'Mental Health week' webinars
- Cyber awareness
- Gandhi Jayanthi
- National integration Rally
- 'FIT India Cyclothon' antidrug rally
- International Day for Elderly
- Ardrum' -Hair donation
- "SPARSHAM" for Orphanages inmates
- Samoohika Sannadha Sena
- COVID Mega-vaccine registration
- Blood donation camps
- Homage to Pulwama Javans.

- Virtual Onam, Christmas, New Year
- music delight "Mehfil 2020"
- District Mental Health Programme' -Psycho-supported 2500 COVID patients
- Intellectual Property Rights workshops

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

46

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1455

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://mesmarampally.org/IQAC/Item.aspx?Option=6&amp;Sub=1247">https://mesmarampally.org/IQAC/Item.aspx?Option=6&amp;Sub=1247</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://mesmarampally.org/IQAC/Item.aspx?Option=6&amp;Sub=1247">https://mesmarampally.org/IQAC/Item.aspx?Option=6&amp;Sub=1247</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

1031

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

746

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

### For Advanced learners

- The implementation of Walk With Scholar (WWS) imparts specialized internal and external mentoring programmes
- IEEE presentations are conducted.
- Undertake research projects with financial assistance from KSCSTE
- Internships from in and out of the syllabus.
- IIC and IEDC conduct various activities to motivate students.
- The career guidance and placement cell gives special training to participate in all campus placement drive , both in campus and off campus
- ASAP courses are provided to improve their skills.
- Encouraged to acquire additional certification through courses offered by NPTEL, MOOC, SWAYAM, and COURSERA
- Special coaching for, UGC -NET , bank tests, PSC coaching, and mock interviews.

### For Slow learners

- They are identified with the help of class tutors and by the head of each department.
- Included in the Scholar Support Programme (SSP), an initiative of Kerala Government.
- Remedial classes are conducted by all the departments
- Extra time is provided to carry out the practical in the laboratories
- Peer leaders are selected from the advanced learners and they simplify difficult portions and revise the question paper and question bank for the slow learners.
- OBC cell, SC/ST cell organizes many motivational programs

File Description	Documents
Paste link for additional information	<a href="https://mesmarampally.org/Home.aspx">https://mesmarampally.org/Home.aspx</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2589	137

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

### Experiential learning

- All departments conduct Industrial visits, Field trips and Study tours
- Internships are given to get knowledge by working in the real world.
- Final year students are given guidance for carrying out projects.
- Various Science fairs, Exhibitions and Binnale are visited to develop scientific and historical temper

### Participative Learning

- Students of Psychology Department visit hospitals to interact with social workers, clinical psychologists and psychiatrists
- Quiz and Debate club organizes quizzes, group discussions, debates, and interactions.
- Review of Journal articles and presentations of contemporary issues are conducted.
- Various exhibitions and fests are organized.
- Games and sports events are conducted by the Department of Physical Education for real time demonstration.
- Various clubs of the college organises paper and poster presentations
- Students of Department of Logistics publish newsletter monthly by incorporating developments in logistics sector

### Problem solving

During COVID time, the Department of Biosciences came up with the idea of making sanitizers which were one of the essential elements. Students in the Department of Electronics moulded Automatic Sanitizer Dispensing Machine and installed them in different locations at college

Department of Psychology conducts Counselling in association with District Mental Health Programme for the students and parents who were victims of COVID 19.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://mesmarampally.org/Home.aspx">https://mesmarampally.org/Home.aspx</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- College campus provides an atmosphere which is Wi-Fi enabled for virtual learning.
- All class rooms are ICT enabled.
- The conference halls of the college are ICT enabled out of which two are air conditioned.
- There is an excellent Audio-Visual Room which is equipped with latest state-of-the-art technologies, software and



accessories.

- The College has availed UGC assistance to commence a Network Resource Centre (UGC-NRC) in the campus
- The College Radio named MES RHYTHMS is broadcasted on all Thursdays during lunch break..
- The library of the college is fully automated with Koha software.
- College is recognized Local chapters for SWAYAM,NPTEL etc.
- College has undertaken Coursera online learning initiative since June 2020.
- MES Voice is the common YouTube channel for the entire MES institutions.
- Total Campus Solutions Portal is developed to simplify the Management and Administration processes of the institution.
- The college E- Content studio floorenable the teachers to create, record, and upload their high quality video classes
- Moodle learning management system (MOODLE-LMS) is used for an efficient teaching-learning process.
- Many teachers have their own blogs, you-tube channels and websites of their own to disseminate their study materials

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### **2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

#### **2.3.3.1 - Number of mentors**

**137**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

137

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

1054

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution head appoints an internal examination cell for both UG and PG programme

Several meetings are conducted both online and offline to discuss the mode of conducting examinations.

CCTV cameras are installed in all classrooms to ensure transparency of the examination process.

The college conducts one internal exam and one model exam as in the university model.

The timetable is collected from all departments and is displayed on the notice board.

Students are shuffled to different classes and seating arrangements are displayed on the notice board.

After the completion of exams, the internal exam desk collects the answer sheets and attendance list with the students' signatures from the invigilators.

The internal examination team announces a date for the collection of the mark sheets from all departments.

In case a student is absent due to a valid reason he will be given another chance to write the exam.

Detailed analysis of mark sheets collected, is submitted to the Principal and IQAC coordinator.

The internal assessment results are communicated to the parents

during the Parents Teachers Meeting.

Grievances are reported to the Tutor or the Grievance Redressal Cell of the college or the Principal for further clarification.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://mesmarampally.org/Naac/AOAR%202020-21/CRITERION%20II%20TEACHING-LEARNING%20AND%20EVALUATION/2.5%20Evaluation%20Process/2.5.1.pdf">https://mesmarampally.org/Naac/AOAR%202020-21/CRITERION%20II%20TEACHING-LEARNING%20AND%20EVALUATION/2.5%20Evaluation%20Process/2.5.1.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The internal exams conducted in the college are transparent and time-bound. The examination pattern of internal exams is very much similar to university examination. To ensure fairness and transparency, the corrected answer scripts are returned to the students. Once the students are satisfied with the evaluation process, they sign against their respective marks.

The internal assessment results are communicated to the parents during the Parents Teachers Meeting.

Any grievances due to the conduct or mode of internal examination are treated with utmost care and secrecy. There is a hierarchical pattern that is followed here. Any issue related to the exams is given to the consideration of the class tutor, if not solved passed to Department Head.

The next level of the hierarchy is the head of the institution, Principal. The grievances are recorded in the grievances cell of the college. Students can drop their complaints in the complaint box of the Grievance cell.

Thus grievance redressal mechanism functions at three levels, at Department level, at College level, and at University level. University examination related grievances like with-held results, mass failures, non-receipt of mark lists, and so on are

communicated through the Principal to the Controller of Examinations, MG University.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.mesmarampally.org/Uploads/Documents/Grievance%20Redressal%20Cell%20Report%202020-21.pdf">https://www.mesmarampally.org/Uploads/Documents/Grievance%20Redressal%20Cell%20Report%202020-21.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) are the fundamental concepts, information, and abilities that students learn upon successful completion of a course or programme.

### University Website

MG University maintains a website to manage the academic and administrative duties of the university. Every course provided by the university has its POs, PSOs, and COs posted on the website.

### College website

The college website also displays the POs, PSOs and COs of the courses offered by the institution which is accessible to the students, faculties and the general public.

### Orientation Programme

At the beginning of the academic year, Department wise orientation programme is conducted for the students to communicate about them.

### College Calendar

At the start of each academic year, the college calendar is prepared based on the university Academic schedule

### Department meetings

At the start of each academic year, a detailed department meeting is held to assign subjects and transmit POs, PSOs, and COs

#### Tutors

Tutors are in charge of ensuring that each student understands the syllabus, POs, PSOs, and COs. They offer bridge classes that are held at the start of each semester if necessary to mould pupils to fulfil the requirements of a certain course.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://mesmarampally.org/Department/Index.aspx?Option=5&amp;Sub=60">https://mesmarampally.org/Department/Index.aspx?Option=5&amp;Sub=60</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Measuring of POs and COs is done by Continuous Internal Evaluation method at the institutional level as that implemented by the University.

An Academic Calendar is prepared based on the University Calendar which is approved by the staff council and executed by the HODs. The complete CIE regulations, including the examination pattern and evaluation criteria, are available in the Academic Calendar and is distributed to the students for reference.

University end semester examinations is conducted and based on this, final result is evaluated. Academic project and viva forms a part of university syllabus for various programmes. Internship is a part of curriculum for many programmes. Internal assessment is calculated based on class tests, assignments, seminars, internal viva and internal examinations.

Every semester, two internal examinations are held following the University examination pattern and the results are published within a week.

Internal grade sheets are prepared by the tutors and Internal grades and attendance information are updated on a regular basis on the college site. Students and parents have login access to the necessary information on the college site, [tcs.mesmarampally.org](http://tcs.mesmarampally.org).

After finalising the internal marks, students place their signature and the Grading and restructuring coordinator finally uploads the internal grades onto the University system.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.mesmarampally.org/Uploads/Department/BBA%20%20outcome.pdf">https://www.mesmarampally.org/Uploads/Department/BBA%20%20outcome.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

640

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20II%20TEACHING-LEARNING%20AND%20EVALUATION/6-Annual%20Report/3/2-ANNUAL%20REPORT%202020-21.pdf">https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20II%20TEACHING-LEARNING%20AND%20EVALUATION/6-Annual%20Report/3/2-ANNUAL%20REPORT%202020-21.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20II%20TEACHING-LEARNING%20AND%20EVALUATION/Student%20survey-2.7.pdf>

<b>RESEARCH, INNOVATIONS AND EXTENSION</b>	
<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
Nil	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
<b>3.1.2 - Number of teachers recognized as research guides (latest completed academic year)</b>	
<b>3.1.2.1 - Number of teachers recognized as research guides</b>	
2	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
0	



File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

INSTITUTION'S INNOVATION COUNCIL actively involves in organizing and conducting seminars, workshops, paper presentations, idea competitions and pre-incubation of ideas to develop better cognitive ability in students. The council was formulated with the representation of industry experts, alumni entrepreneurs, students, and faculty members from each department of the institution. Institution's IIC was awarded FOUR STAR RANK in the year 2021. Eleven of the faculty members have completed training sessions and are nominated as "IIC - Innovation Ambassador". The Institution was selected for YIP state-level evaluation for ideation.

IEDC (engaged in activities like Meet the budding Entrepreneur, Start up for future generation, Entrepreneurial development programme, ED certificate course, Webinars related to women entrepreneurship etc.), Innovation cell, Start up, Hack clubs, Rain Water Harvesting for Domestic and Agricultural Use, Water Quality Analysis, Fab lab with 3D printer are operational in the campus. Dr. Abdul Kalam Chair for Research Innovation Technology is constituted for enhancing research activities, LIGHT BOARD for the smooth conduct of online classes, Mobile App Development, Disinfecting Robot, Automatic Sanitizer Dispenser Machine, Automated Weather Monitoring System are internally developed devices. Twitter, LinkedIn, Instagram, and Facebook are Institution's Social Connections. 66 online programs were conducted by various departments in association with IIC.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20III%20RESEARCH, INNOVATIONS%20AND%20EXTENSION/2-Innovation%20Ecosystems/3.2.1_IIC_report2021.pdf">https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20III%20RESEARCH, INNOVATIONS%20AND%20EXTENSION/2-Innovation%20Ecosystems/3.2.1_IIC_report2021.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

61

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

5

File Description	Documents
URL to the research page on HEI website	<a href="https://mesmarampally.org/Research/ResearchGuides.aspx">https://mesmarampally.org/Research/ResearchGuides.aspx</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

29

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

32

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College imparts advanced levels of knowledge as well as humanistic values to students and ensures symbiotic student-neighbourhood community relationships through various social extension and community development programmes.

- "Covid Vaccination Awareness Campaign and Registration drive" in Vazhakulam Panchayat.
- Tele counselling for COVID patients in association with Mental Health Department, government of Kerala.
- Programmes on Innovations in Education, Mental Health, Women Empowerment, Electronics training, Skill Enhancement, Gender Sensitization and Gender Equality.

- Hair and blood donation camps to inculcate social commitment among students.
- Renovating statues of Mahatma Gandhi and Subhash Chandra Bose positioned in Perumbavoor Municipality office premises.
- Financial support to disadvantaged students of Government UPS.
- Thejas 2021-NSS seven-day special camp involving cleaning and disinfecting public spaces like Health centre, KSRTC bus stand.
- Organic Farming "Jaivam 2021" initiated by NSS.
- Kanakkum Karyavum, Online revision for mathematics classes for +2 students.
- NSS did the data entry at the India's biggest oxygen bed FLTC at Ambalamugal, Ernakulam.
- Supply of automatic sanitizer dispenser and masks.
- Fit India Cyclothon as a part of Fit India movement.
- Programmes to commemorate various National and International days, Cyber awareness, Road safety, Awareness on water scarcity.
- Create artistic talents painting classes, Paper Craft, Electronics Piano, Bag, E-card making by Vocational Studies.

File Description	Documents
Paste link for additional information	<a href="https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20III%20RESEARCH, INNOVATIONS%20AND%20EXTENSION/4-Extension%20Activities/3.4.1.pdf">https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20III%20RESEARCH, INNOVATIONS%20AND%20EXTENSION/4-Extension%20Activities/3.4.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

7

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

48

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3749

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

28

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

43

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has sufficient facilities for teaching-learning with an adequate number of classrooms (72), laboratories (28) and other facilities.

Classrooms have seating of 70 and are equipped with LCD/TVs, green chalkboard, lectern and Public address system and Voice amplifiers for teachers. The College has an Auditorium with a seating capacity of 1200 besides a Conference hall, Seminar Hall and Front Office. Common Amenities include Counselling Centre, Ladies Tailoring centre, separate rooms for NSS, Alumni, and Staff Recreation. Ladies Retiring rooms and hostel facility for men and women students, Canteen, Cooperative store, safe drinking water facility, water purification system. Health Club, Yoga centre, Creche, Prayer Hall, Parking Area and 12 College buses are also available.

Laboratories include Computer labs (4) with 30 MBPS Wi-Fi connection, Advanced Electronics lab (1), Instrumentation Process Control lab(1), Psychology lab (1), Garment Construction Lab(1), Draping Lab(1), Visual Merchandising Lab(1), Language lab (1), Bioscience Research Lab(1), Biochemistry Lab(2), Plant Tissue-culture Lab(1), Microbiology Lab(2), Biotechnology Lab(2), 2D and 3D Animation lab video and editing(1), Studio floor with dubbing facility, Acoustics and Edit Suite (1), Government Accredited Lab for water quality analysis (1). A well-defined area is demarcated for Innovation & Entrepreneurship Development Cell (IEDC) of Kerala Start-Up Mission.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20IV%20INFRASTRUCTURE%20AND%20LEARNING%20RESOURCES/4.1/4.1.1_INFRASTRUCTURE%20FACILITIES.pdf">https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20IV%20INFRASTRUCTURE%20AND%20LEARNING%20RESOURCES/4.1/4.1.1_INFRASTRUCTURE%20FACILITIES.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sl. No

Facility

Year of

Establishment

Size/ Area

1

Auditorium

2010

1418.82 m2 with 1200

seating capacity

2

200 mts Athletic Track

1995

120 m x 70 m

8400 m2

3

Kho-Kho Court

2016

30 m x 20 m

600 m2

4



Football Field

1995

90 m x 60

5400 m<sup>2</sup>

5

Basketball court

2015

32 m x 19 m

608 m<sup>2</sup>

6

Cricket, Baseball, Softball field

1995

100 m x 60 m

6000 m<sup>2</sup>

7

Physical Education Store Room

2012

20 m x 10 m

200 m<sup>2</sup>

8

Badminton Court

2018

16 m x 8 m

128 m<sup>2</sup> x 2 court

256 m<sup>2</sup>

9

Conference hall

2004

167.04 m<sup>2</sup>

10

New Block Seminar hall

& Yoga hall

2016

513.32 m<sup>2</sup>

11

Alumini Room

2018

32.73 m<sup>2</sup>

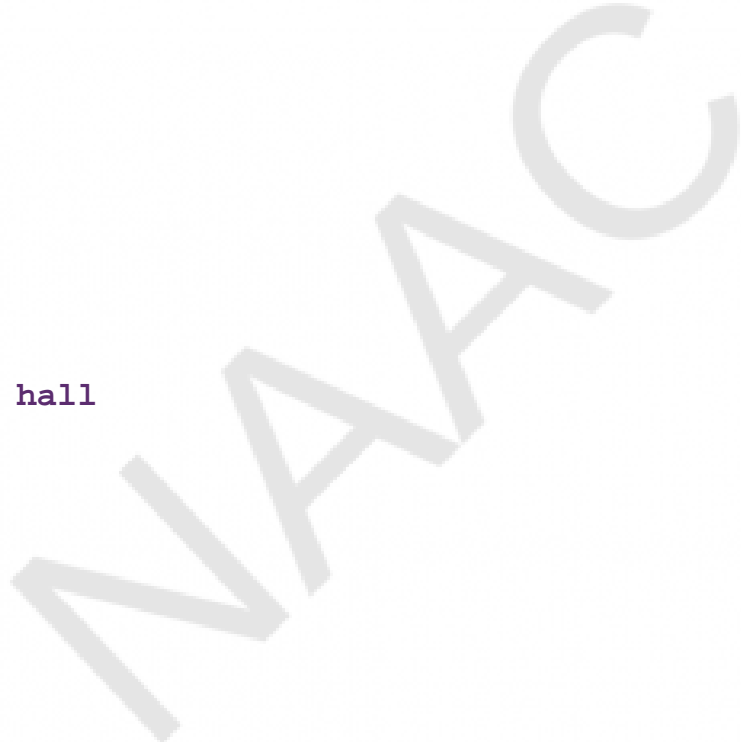
12

NSS hall

2018

26.91 m<sup>2</sup>

13



Women Cell & Tailoring Room

2018

28.86 m<sup>2</sup>

14

Staff Recreation hall

2018

109.60 m<sup>2</sup>

15

NCC hall

2018

26.90 m<sup>2</sup>

16

Consultation Room

2018

21.89 m<sup>2</sup>

17

Health Club

2018

232.25 m<sup>2</sup>

18

Fitness Arena(Yoga, Aerobics, Martial Arts)

2021

232.25 m<sup>2</sup>

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20IV%20INFRASTRUCTURE%20AND%20LEARNING%20RESOURCES/4.1/4.1.2_ADDITIONAL%20LINK%20INFORMATION.pdf">https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20IV%20INFRASTRUCTURE%20AND%20LEARNING%20RESOURCES/4.1/4.1.2_ADDITIONAL%20LINK%20INFORMATION.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

64

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20IV%20INFRASTRUCTURE%20AND%20LEARNING%20RESOURCES/4.1/4.1.3 ICT%20ENABLED%20FACILITIES.pdf">https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20IV%20INFRASTRUCTURE%20AND%20LEARNING%20RESOURCES/4.1/4.1.3 ICT%20ENABLED%20FACILITIES.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

9.33

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library provides a reader-friendly environment. 175 books have been newly added to the collection. The Reading room has a seating capacity of 120 and the Network resource centre facilitates interactive classes. The Network resource centre has 14 computers. Reprography facility, Media lab, Surveillance cameras and Bar coding scanners are also available.

The Online Public Access Catalogue enables the users to search online & locate books and materials. Plagiarism check software Plagiarism X is installed to check the authenticity of projects and dissertations.

The library is fully automated with ILMS software KOHA (Version 3.22.06.000 Year 2017). The registered user can access more than 6000 e-journals, e-books and other electronic resources using N-LIST of INFLIBNET. DELNET database subscription enables the students and teachers to access to e-books, periodicals, CD ROM database, open access journals, US Patents and digital libraries.

Seminars on Research Ethics, Workshop on Intellectual Property Rights are conducted. The Book Bank functions with the financial assistance of PTA. There are 2131 books in Book Bank on lend for the financially weak students. Priority is given to serve differently abled students. Safe drinking water facility is also provided. Training to BLISC students of neighbouring institutions for their academic dissertation on request.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://ec2-54-213-221-119.us-west-2.compute.amazonaws.com/library_website/">http://ec2-54-213-221-119.us-west-2.compute.amazonaws.com/library_website/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-**

**A. Any 4 or more of the above**

resources	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
<b>4.17 Lakhs</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
<b>20</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>
<b>4.3 - IT Infrastructure</b>	
<b>4.3.1 - Institution frequently updates its IT facilities including Wi-Fi</b>	
2020-21 has seen the additions and updates to the IT facilities of the College. 9 newly added LCDs raise the number to a total of 54 LCD projectors. Computer labs facility raised from 3 to 4.	

Wi Fi connection updates include a new JIO 20 MBPS and the existing 30 MBPS BSNL connection upgraded to 40 MBPS. Fully Structured Networking including Optical Fiber connectivity is now at 60MBPS. The institution is equipped with 374 computers, 12 laptops and an additional TV. 19 UPS and 3 generators of 125 KVA, 50 KVA and 4 KVA serve the college.

There is an addition to peripheral devices like printers, photo copiers and scanners. Campus surveillance cameras (CP Dome, 2MP, 3.6mm) number at 92. A RISO -Digital Duplicator is newly installed in the examination control room. This room is fully equipped with internet, duplex high-speed printer and photocopier with camera surveillance to centrally manage the conduct of university examinations.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20IV%20INFRASTRUCTURE%20AND%20LEARNING%20RESOURCES/4.3/4.3.1_IT%20FACILITIES.pdf">https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20IV%20INFRASTRUCTURE%20AND%20LEARNING%20RESOURCES/4.3/4.3.1_IT%20FACILITIES.pdf</a>

#### 4.3.2 - Number of Computers

374

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

104.73

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

A subcommittee in consultation with College Planning Forum oversees the maintenance and optimal utilization of all support facilities. The Stock and Maintenance register is verified by Department Heads and the Principal. Lab assistants are appointed in all labs. An annual maintenance contract ensures the upkeep of important pieces of equipment. A fully automated Library has walk-ins and Log in registers and an annual Stock verification mechanism. The network resource center has reprography and internet access. UPS/automatic switch-over generators are available for computers and other sensitive installations. Solar panels partially support computer labs. ERP software, website, computer maintenance, and camera surveillance are managed by Network Administrator. Technical assistants assist network administrator. Computers have anti-virus software. Air-conditioner is provided for computer labs.

Yoga Centre, Health club, and Fitness arena are maintained with the help of support staff. Water purification plant, sanitary pad vending machines, and incinerators are routinely serviced. Biogas plants manage Solid waste disposal. 13 College buses facilitate affordable commuting. The college website and calendar contain the rules/ regulations of Library and labs. Campus supervisor assisted by Support staff ensure Classrooms and campus cleanliness and maintenance Security staff gives



round-the-clock security.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mesmarampally.org/Naac/AOAR%202020-21/CRITERION%20IV%20INFRASTRUCTURE%20AND%20LEARNING%20RESOURCES/4.4/4.4.2%20Additional%20Link%20Information.pdf">https://mesmarampally.org/Naac/AOAR%202020-21/CRITERION%20IV%20INFRASTRUCTURE%20AND%20LEARNING%20RESOURCES/4.4/4.4.2 Additional%20Link%20Information.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

1029

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

764

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20V%20%20STUDENT%20SUPPORT%20AND%20PROGRESSION/1/5.1.3%20Supporting%20Document/">https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20V%20%20STUDENT%20SUPPORT%20AND%20PROGRESSION/1/5.1.3%20Supporting%20Document/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**462**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**462**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<p><b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b></p>	<p><b>A. All of the above</b></p>
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

130

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

215

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**32**

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**58**

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Students Council is a prominent body of the institution consisting of a group of students being elected by them on an annual basis. It is formulated to support students from all sectors of the society. Students get profound opportunities to exhibit their talents in administering official matters and coordinating vivid social and cultural activities and building inter-personal relationships, thus enabling themselves to become responsible citizens. Institution provides various opportunities to develop their talents in cultural and sports activities. The Students Union is elected on the basis of the parliamentary model in accordance with the University regulations and its members steer college activities acting as leaders and facilitators for all fellow students. Our students are enthusiastic in delivering their duties and responsibilities in all institution level bodies such as Anti-ragging Cell, Anti-Sexual Harassment Cell, Anti-Drug Cell, Women Cell, Quality Circle, Career Guidance Placement Cell, Entrepreneurship Development Cell, Nature Club, Quiz Club, Mathematics Club, Science Club, NSS, NCC, YRCS, Research Cell, Readers Forum, Computer Literacy Forum, WWS, etc. Vibrant environment for the students including multi purpose gym, fitness arena and other sports and games facilities are also provided. NSS and NCC enhance social responsibility, patriotism and interpersonal skills in students.

File Description	Documents
Paste link for additional information	<a href="https://www.mesmarampally.org/General/Activities.aspx">https://www.mesmarampally.org/General/Activities.aspx</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

22

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

M.E.S College Marampally Alumni Association (ORMA) is a forum for teachers, including retired teachers, and former students of this College constituted with the intention of sustaining good relationship between them. Former students are enrolled as members of this association.

ORMA is a registered society(Reg.No EKM/TC/194/2018). Annual Alumni meetconductedon 26th January 2021.Sincepandemic, department/batchwiseAlumni meets were organized inonline platform. As the college grew, the alumni activities also grew in its vastness and depth; it has 7 overseas chapters (UAE, UK, USA, Oman, Qatar, Kuwait and Saudi Arabia). The association has been in the forefront in its activities like honoring high

achieving students, sponsoring poor students with high academic drive, digital devices for online study, equipments and infrastructure for the college, honouring staff with outstanding achievements etc. Curriculum and Infrastructure feedbacks are taken from them for amendment of existing methods/investment.

Association is a source for identifying resource persons for departments programmes. They have helped in organizing skill development programs and career guidance programmes in the name 'Campus to Corporate' and assists in Home for your friend programme. The latest project that the Alumni has taken up is setting up of a butterfly Park, which is completed.

File Description	Documents
Paste link for additional information	<a href="https://mesmarampally.org/Alumni/AlumniActivity.aspx">https://mesmarampally.org/Alumni/AlumniActivity.aspx</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**      A. ? 5Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our mission is to promote and improve the standard and quality of higher and technical education among the people in general and particularly in minorities, backward and downward classes

The core values of MES College Marampally comprise quality, equity, inclusion, skill development service to society and empowerment. The Principle of Secularism is reflected in the College Anthem. College Management Committee governs the College and advises the principal and is supported by Internal Academic and Administrative Bodies. The Management, Principal, and Staff along with all stakeholders collaborate to strengthen and fulfill the vision and mission of the college. The strategic

plans were designed by the Management and prepare the action plans based on the guidelines of IQAC to ensure quality education, job placement, and effective support services. HODs implement the policy decisions and conduct staff meetings regularly to monitor academic progress and growth. The Clubs and Cells namely NCC, NSS, SC/ST, OBC, and Minority function independently and organize various programmes.

Innovative Teaching Methods, Tools, and various co-curricular activities to promote the research culture of students were designed and organized by the faculty members of the college in order to achieve the vision and mission of the College.

File Description	Documents
Paste link for additional information	<a href="https://www.mesmarampally.org/AboutUs/Items.aspx?Option=1&amp;Sub=6">https://www.mesmarampally.org/AboutUs/Items.aspx?Option=1&amp;Sub=6</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

#### Decentralization and participative management- A Case Study

MES College Marampally employs an innovative approach of decentralization and participative management to achieve excellence through a well-designed organizational structure with different committees and well-defined processes to ensure time-bound execution of different tasks in tune with its vision and mission by involving faculty, staff, and students.

For instance, the grand inauguration of 'Dr. APJ Abdul Kalam Chair for Research Innovation and Technology' by Padma Sri Ali Manikfan was jointly organized by IIC, IEDC, IPR Cell, NISP, and YUKTI 2.0 councils ensuring the participation of management, Principal, teaching and nonteaching staff, PTA and students of our college.

At the management level, MES Central Committee entrusted the Local committee with monitoring the event. Local committee entrusted the Principal and staff to make the necessary initiatives. Under Principal's leadership, various committees were formed including teaching, non-teaching staff, PTA and students to execute various tasks. The students were given



maximum freedom to plan every aspect of the event in an innovative manner. The principal, Staff council, and IQAC scrutinized the plan of action and gave suggestions for improvement. Incorporating the suggestions the committees worked out the plans in an excellent manner and was well appreciated

File Description	Documents
Paste link for additional information	<a href="https://www.mesmarampally.org/StudentSupport/Items.aspx?Option=2&amp;Sub=1236">https://www.mesmarampally.org/StudentSupport/Items.aspx?Option=2&amp;Sub=1236</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

MES College Marampally formulates and deploys a perspective and systematic plan to uphold its vision and mission- to cope up with quality and inclusion policy, digital campus, skill education to students, to develop an attitude of community service among staff and students, promote research and green initiatives, infrastructure development and faculty empowerment.

For instance, Institution's strategic plan for holistic empowerment of faculty establishes how our institution deploys its perspective plans towards excellence. For academic empowerment, faculty are constantly encouraged to secure PhD by honoring conferred PhDs and those who publish research articles in high impact journals are given incentives. They are supported to participate in refresher courses, FDPs and skill development programmes to ensure their professional empowerment. Various departments are motivated to organize FDPs.. For the financial empowerment they were given provident fund, endowments and incentives based on their performance and achievements while the social empowerment was achieved by providing ESI, health insurances. Also encouraging them to serve as resource persons in conferences, workshops etc.

In a nut shell, the innovative and strategic deployment of perspective plan by addressing various levels of empowerment resulted in the holistic development of the faculty of our college.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.mesmarampally.org/AboutUs/PdfView.aspx?Option=1&amp;Sub=155">https://www.mesmarampally.org/AboutUs/PdfView.aspx?Option=1&amp;Sub=155</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

MES implements a committee and staff organization hybrid structure, to manage the affairs. At the top of the hierarchy is the MES state committee that sets and updates policies. The central college committee headed by the corporate manger coordinates the colleges that come under its purview. Each college has a local management to oversee the day-to-day functioning. Principal leads the academic and administrative teams under the direction of the local managing committee. Principal supervises the academic and administrative activities via the following departments.

RTI: RTI officers and Assistant RTI officers handle requests for information from individuals.

Staff Council: SC consists of HODs and two nominated members. SC serve as an advisory body to the principal in matters concerning academics and discipline.

IQAC: IQAC's primary responsibility is to initiate, plan, and supervise activities required to improve the quality of education.

HOD: HODs must lead the departments to develop them as acme knowledge centers.

Principal oversees Forums, clubs, cells, IEDC, and other extensions like NCC/NSS

Library: The librarian orders books and journals, prepares catalogs, advises on books and courses, and ensures the accessibility of library resources.

**Office:** The office headed by the superintendent ensures the smooth functioning of the General Administration Division.

File Description	Documents
Paste link for additional information	<a href="https://mesmarampally.org/IOAC/Item.aspx?Option=6&amp;Sub=75">https://mesmarampally.org/IOAC/Item.aspx?Option=6&amp;Sub=75</a>
Link to Organogram of the institution webpage	<a href="https://www.mesmarampally.org/AboutUs/Items.aspx?Option=1&amp;Sub=1249">https://www.mesmarampally.org/AboutUs/Items.aspx?Option=1&amp;Sub=1249</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

### STAFF WELFARE

Staff welfare means anything done for the intellectual and social improvement of the staff members, over and above the salary paid. It means "the efforts to make life worth living for staff." The institution imparts various welfare schemes that create a happy and productive environment that render their mental well-being. The grievances of the teaching staff are redressed with top priority by the management and Principal. The Staff association is functional for the welfare of all the staff. The Honours are given to best-performing teachers and non-

teaching staff and the teachers who acquire Doctoral degrees and international publications are honored publicly. The advance salary Scheme, Maternity and paternity leave are granted as per the government norms. The Duty leave is provided for attending various Training Programmes/Orientation/Refresher/ Workshops /Seminars for staff. The Employees Cooperative Society was constituted with the aim to provide loans and deposit schemes. The Casual leave of 20 days per year and College bus and hostel facilities were provided at a subsidized rate. The amenities include Parking Facilities, Daycare, Canteen, Emergency medical aid with Doctors' Consultation facility, Counseling center, Health club, sports facility Staff recreation room etc.

File Description	Documents
Paste link for additional information	<a href="https://www.mesmarampally.org/Home.aspx">https://www.mesmarampally.org/Home.aspx</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

16

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

#### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**102**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**Students evaluation of teachers: Student assessment of teacher's performance is collected through a confidential, computerised system. The principal analyses the evaluation report and hands**

over the report to the concerned teacher.

**Self-Appraisal of teachers:** Every teacher furnish a mandatory self-appraisal /API to assess their annual performance regarding curricular, co-curricular, extracurricular, research and extension activities. The Self-appraisal is reviewed by the Principal and IQAC. The Management also conducts annual performance review meetings.

**Monthly Report:** Every department submit monthly report of their curricular, co-curricular, extracurricular, research, extension activities, achievements, portions completed. This is regularly reviewed by the Principal.

**Academic Monitoring System:** Syllabus completion is ensured through the academic monitoring system, verified by the Department Heads and submitted to principal.

**Core Monitoring Committee:** Core Monitoring Committee reviews year-wise individual faculty performance and provide suggestions for improvement during the annual academic audit conducted at the end of the year

**Management Review:** The College management evaluates college activities regularly. Regular staff meeting, as well as Department meeting, is arranged with the Management. Annual performance appraisal interview of Self Financing staff is also conducted.

**Self-Appraisal for non-teaching staff:** The principal assesses the performance of the non-teaching staff and gives necessary suggestions for improvement.

File Description	Documents
Paste link for additional information	<a href="https://mesmarampally.org/IQAC/Item.aspx?Option=6&amp;Sub=75">https://mesmarampally.org/IQAC/Item.aspx?Option=6&amp;Sub=75</a>
Upload any additional information	<a href="#">View File</a>

#### **6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

There is a systematic and transparent financial management system in place at the institution, with the government and management being the primary sources of funding. Both Government and Management accounts are audited externally and internally. Funds sanctioned by the Government/UGC are audited at three levels:

Chartered Accountant- Government/UGC grants and funds are periodically audited by an external Chartered Accountant. All ratified accounts, together with the audit report, are forwarded to the authority sanctioning the fund.

Directorate of Collegiate Education- During its annual audit, the Directorate of Collegiate Education verifies public funds utilized by the college.

Accountant General, Kerala - The AG, Kerala also verifies all government-sanctioned accounts periodically. The funds are further utilized based on their suggestions and directions.

Financial Audits of grants and funds sanctioned by Management

- The institution has a strong advisory board for financial matters. All sanctioned accounts are audited both internally and externally.

The Treasurer, MES Central Committee, Calicut, performs the internal audit of management accounts. If necessary, the college's financial advisor makes corrections under his direction.

The Management has appointed M A Moideen and Associates to audit the Management accounts. Annual financial statements and audit reports are prepared at the end of every financial year.

File Description	Documents
Paste link for additional information	<a href="https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20VI%20GOVERNANCE,LEADERSHIP%20AND%20MANAGEMENT/4/financial%20statement%20new_20220408_0001.pdf">https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20VI%20GOVERNANCE,LEADERSHIP%20AND%20MANAGEMENT/4/financial%20statement%20new_20220408_0001.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Rs. 67000/-

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**RESOURCE MOBILISATION POLICY** The institution's resource mobilization policy aims to achieve both short- and long-term objectives whilst maintaining accountability and transparency. The funds are allocated optimally within the organization to develop the infrastructure and lift the academic standards. A financial advisory body is responsible for managing management funds. College Planning Forum, UGC plan coordinator, and DST-FIST coordinator together administer government funds. Funds are allocated to new programs and centers to meet the infrastructure requirements. Management is committed to financially support seminars, workshops, expert talks etc. to guide the wholesome development of students and faculty. Sports and cultural activities of students are also financially aided by the management. The deserving students are offered scholarships and fee concessions Employee State Insurance benefits and a provision fund are provided to management-appointed staff.



Financial resources of the institution are -Tuition fee - Corporate grant - Transportation fee -Hostel Fee -Government funds-UGC/DST/Grant-in-Aid of Kerala Government The tuition fee and corporate grant are used to develop academic infrastructure. Government funds are optimally allocated for their sanctioned purposes. Transportation and hostel fees are used to enhance conveyance and lodging facilities. Annual audit is performed to ensure accountability and transparency. Government grants are audited by their respective departments.

File Description	Documents
Paste link for additional information	<a href="https://mesmarampally.org/IQAC/Item.aspx?Option=6&amp;Sub=75">https://mesmarampally.org/IQAC/Item.aspx?Option=6&amp;Sub=75</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC is instrumental in devising best practices to ensure wholesome development of students and other stakeholders.**

**1.Title: Incorporation and Promotion of Online/MOOC courses in Teaching-Learning Process:**

**IQAC has been instrumental in incorporating innovative online/MOOC courses to enhance learning by providing expert knowledge online.**

**Coursera- College had access to Coursera from July 2020 to September 2020. Among 25564 enrollements, 14214 successfully completed the course. We hold URF world, Asian and National records.**

**Spoken Tutorial:This year 203/226 students were certified by IIT Bombay, our official Academic partner.**

**NPTEL: 726 students enrolled in various courses, 21 received**

certificates.

## 2.Title: CovidAwarenessand Cowin Registration Campaigns

NSS unit alongwith BiosciencesDepartmetmade masks and hand sanitizers, and trained people.

National Security System Unit hosted awareness programentitled "COVID-19 Precautions and Infection Control.

NSS, NCC and UBA units jointly organized COVID Vaccination Awareness Campaign and Registration Drive inVazhakulamPanchayat on 23-03-2021.

College was a member of Beat Covid Campaign with Mahatma Gandhi National Council of Rural Education.

PsychologyDepartmentoffered counsellingservices along with Ernakulam District Mental Health Mission to help people cop with Covid related stress.

Institution opened largest FLTC center in Kerala atAmbalamugal, along with MES Medical College Perinthalmanna.

File Description	Documents
Paste link for additional information	<a href="https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20VI%20GOVERNANCE,LEADERSHIP%20AND%20MANAGEMENT/5/6.5.1%20additional%20information.pdf">https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20VI%20GOVERNANCE,LEADERSHIP%20AND%20MANAGEMENT/5/6.5.1%20additional%20information.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC has implemented an hierarchical structure to evaluate**

teaching-learning process, and reforms to assess students' learning outcomes.

**Academic audit:** In a comprehensive process, the institution reviews its teaching-learning process on a regular basis at three distinct levels- institutional, departmental, and faculty member/tutor-with IQAC coordinating the entire process.

**Institution Level:** Every year, staff coordinators for various academic bodies are selected through rotation. A detailed Academic Schedule is developed based on annual review and report submitted by IQAC's Core Monitoring Committee(CMC). Staff Council meeting is held periodically to discuss academic matters. Each semester, IQAC collects academic audits and teacher feedback.

**Department Level:** Each department prepares an Action Plan for the year based on IQAC guidelines. A report of academic process is prepared monthly. Department heads report the progress to the staff council.

**Faculty/Tutor Level:** Each faculty member develops teaching plan, teaching schedule, and monthly reports. Student learning outcomes are evaluated at the teacher level. Tutors hold PTA meetings to discuss students' progress.

**Core Monitoring Committee audit:**At the end of every academic year, CMC evaluates the performance of each department. It emphasizes innovations in teaching, learning, and examination reforms are carried out adequately and timely. Based on the assessments, CMC makes recommendations.

File Description	Documents
Paste link for additional information	<a href="https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20VI%20GOVERNANCE,LEADERSHIP%20AND%20MANAGEMENT/5/6.5.2%20supporting%20documents.pdf">https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20VI%20GOVERNANCE,LEADERSHIP%20AND%20MANAGEMENT/5/6.5.2%20supporting%20documents.pdf</a>
Upload any additional information	<a href="#">View File</a>

<p><b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b></p>	<p><b>A. All of the above</b></p>
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File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://mesmarampally.org/IQAC/Item.aspx?Option=6&amp;Sub=72">https://mesmarampally.org/IQAC/Item.aspx?Option=6&amp;Sub=72</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- The crest of our Institution is evident for Gender Equity and Sensitization.
- Tailoring Training Division and organizes workshops on painting and embroidery to promote skill development.
- Hostel facility for girl students and teachers ensuring a safe, secure,, and homely environment equipped with all security measures like surveillance cameras and 24-hour security guard services.
- Promotes sports among female students.
- Health Club, Badminton unit, Basket Ball, 12 stationed fully equipped gym for girls.
- Established facility funded by the Kerala State Sports Council.

- The UGC-funded childcare facility.
- Counselling services.
- Sanitary pad vending machines and Incinerators.
- Anti-Sexual Harassment cell has mechanisms in place to report any form of harassments.
- Girl representation is ensured in Students Union Council, clubs and cells at the leadership level.
- Special scholarships for girl students.
- Anti Ragging Cell, General Discipline Cell, Grievance Redressal Committee etc are actively functioning.

#### Women's Cell Programmes:

- Programs on women empowerment and gender equality, legal awareness, domestic violence, personal health and hygiene, and Cancer detection camps.
- Class on self-defense, awareness program in connection with International Women's Day, POSH Act, Internal Complaints Committee ('ICC') of the institution.

#### NSS Programmes:

- Awareness on the importance of gender equality.
- Celebrated International Day of Girl Child, National Woman's Day

File Description	Documents
Annual gender sensitization action plan	<a href="https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20VII%20INSTITUTIONAL%20VALUES%20AND%20BEST%20PRACTICES/1%20INSTITUTIONAL%20VALUES%20AND%20BEST%20PRACTICES/7.1.1.A.%20Action%20Plan%20signed%20pdf.pdf">https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20VII%20INSTITUTIONAL%20VALUES%20AND%20BEST%20PRACTICES/1%20INSTITUTIONAL%20VALUES%20AND%20BEST%20PRACTICES/7.1.1.A.%20Action%20Plan%20signed%20pdf.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20VII%20INSTITUTIONAL%20VALUES%20AND%20BEST%20PRACTICES/1%20INSTITUTIONAL%20VALUES%20AND%20BEST%20PRACTICES/7.1.1.B.%20Facilities%20UPLOAD.pdf">https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20VII%20INSTITUTIONAL%20VALUES%20AND%20BEST%20PRACTICES/1%20INSTITUTIONAL%20VALUES%20AND%20BEST%20PRACTICES/7.1.1.B.%20Facilities%20UPLOAD.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy**

**A. 4 or All of the above**

conservation measures Solar energy  
Biogas plant Wheeling to the Grid Sensor-  
based energy conservation Use of LED  
bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

#### Solid Waste Management:

- Office automation has enabled paperless office
- Reduced the plastic carry bags and flex boards.
- Public addressing system & LCD have been established.
- Separate bins at various points to collect food and other wastes.
- Biogas plants have been installed at the College canteen and the hostel and used for cooking purposes.
- Other Biodegradable waste is processed by using a Vermicompost unit.

#### Liquid Waste Management:

- The effluents from toilets and laboratories are collected in the separate septic pits and allowed to settle in to the soil.
- Effluent pits are not located near the water bodies, soil acts as a natural filter.
- Laboratory liquid chemical waste are collected and safely disposed after proper neutralization.
- Microbiologically contaminated liquid wastes are expelled after proper decontamination process.

#### Biomedical Waste Management:

- Sanitary Napkins are disposed by four incinerators installed.

**E-Waste Management:**

- Periodic checks and proper up-gradation and maintenance of electronic equipments.
- E-Waste generated is collected and disposed of by inviting tenders. Due to Covid 19 pandemic disposal is pending.
- E-waste generated is recycled by making crafts and other useful items.

**Waste Recycling System:**

- Water Recycling Plant recycles 20,000 liters per day and is used in toilets.

**Hazardous chemicals and radioactive waste management: Not Applicable.**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**1. Restricted entry of automobiles**

**A. Any 4 or All of the above**

- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website,</b>	<b>A. Any 4 or all of the above</b>
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screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- Covid Vaccination Awareness campaign and Registration drive: Assisted senior citizens for covid vaccine registration in Vazhakkulam Panchayat.
- Tele counselling for COVID patients in association with Mental Health Department, Govt. of Kerala.
- Thejas 2021-cleaning and beautifying the statue of Mahatma Gandhi, Gandhi\_Square, Perumbavoor.
- Drawing class MES Public School.
- Short film presentation on AIDS day.
- Hastha 2K20-technical extension program: Hobby Circuit creation, Paper Craft Exhibition, MES\_Public\_School Students.
- SPARSHAM 2020-21-Training for designing and make eco friendly products from used clothes, MES\_Orphanage\_Edathala, marketed and the income generated will be handed over to the Orphanage.
- PCR ANALYSIS-Characterization of Nanomaterials using UV Visible spectroscopy and Metabolic profiling of Curcuma species, to Al\_Ameen College\_Edathala.
- Prapika Film Fest-Four Animation Movies in two days where played (White\_Snake, Another\_Day\_of\_Life, Your\_Name, Spider\_man).
- Milagro 21-Annual exhibition
- Aramy 2020-21-Fashion show, Exhibition-cum-sale of

Dressand products designed by the students.

- Kanakkum\_Karyavum-An Online revision class for +2students.
- Basic English For Parents-Basic language skills in English as well as mobile literacy for parents.
- Water Anaysis
- Hair and Blood Donation
- Cleaning and painting the statue of Subhash Chandra Bose
- Providing automatic sanitizer dispenser,masks
- 2D-Animation video on 'Road Safety'
- Establishment of the Seventh\_chapter of Young Communicator's Club(YCC)
- E-reading Competition
- Redesigned PG girl student's College uniform
- Established Kids wear brand 'Tayja'.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Parliamentary Affairs Club is an initiative taken to create awareness among the youth on the functions and procedures of parliament. It was launched on 16-1-2018 with an aim of strengthening the roots of democracy, inculcating healthy habits of discipline and tolerance towards the views of others and to enable the student community to understand the proper working of parliament. The objective is to render students with a deep commitment to the concept and practise of Parliamentary Democracy.

An IPR cell has formed in the institution on 26-11-2015 based on the staff council decision of 5-8-2015. Objectives include conduct of Seminars/workshops on IPR to create awareness among students and teachers, promotion of start-up ventures and ED club activities to instigate an innovation ecosystem in the campus and to provide legal support to the inventor to safeguard their intellectual property.

A number of awareness sessions are given to the students, faculty and other staff to sensitize values, rights, duties, and

responsibilities of citizens. Webinars on various topics like Patent Law and copyrights, Human Rights, Gender Equality, IPR in Software and E-commerce, IPR and Start-ups, RTI and Consumer Protection Act etc.

The NSS volunteers attended National Youth Parliament Festival in online mode

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20VII%20INSTITUTIONAL%20VALUES%20AND%20BEST%20PRACTICES/1%20INSTITUTIONAL%20VALUES%20AND%20BEST%20PRACTICES/9%20Human%20values%20and%20Professional%20Ethics/7.1.9%20Upload%20Details%20of%20Activities.pdf">https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20VII%20INSTITUTIONAL%20VALUES%20AND%20BEST%20PRACTICES/1%20INSTITUTIONAL%20VALUES%20AND%20BEST%20PRACTICES/9%20Human%20values%20and%20Professional%20Ethics/7.1.9%20Upload%20Details%20of%20Activities.pdf</a>
Any other relevant information	<a href="https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20VII%20INSTITUTIONAL%20VALUES%20AND%20BEST%20PRACTICES/1%20INSTITUTIONAL%20VALUES%20AND%20BEST%20PRACTICES/9%20Human%20values%20and%20Professional%20Ethics/7.1.9.B%20SENSITIZATION%20PROGRAMME%20OVERVIEW.pdf">https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20VII%20INSTITUTIONAL%20VALUES%20AND%20BEST%20PRACTICES/1%20INSTITUTIONAL%20VALUES%20AND%20BEST%20PRACTICES/9%20Human%20values%20and%20Professional%20Ethics/7.1.9.B%20SENSITIZATION%20PROGRAMME%20OVERVIEW.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Students and staff actively participate in organizing and commemorating Environment-Day, Blood-Donor-Day, National-Reading-Day, International-Yoga-Day, Doctor's-Day, Anti-Drugs-Day, Kargil-Vijay-Divas, Independence-Day, Gandhi-Jayanthi, AIDS-Day, Teacher's-Day, Students-Day, Children's-Day, Constitutional-Day Quiz, Indian-Navy-Day, Armed-Forces-Flag-Day, Martyr's-Day, Army-Day, World-Cancer-Day, Republic-Day, Remembrance of Pulwama-Attack, National-Science-Day, Honoured Ali-Manikfan, World-Water-Day, International-Women's-Day, World-Blood-Donor-Day, Yoga-Day, Anti-Drug-Abuse Day, Vanamahotsava Day, International-Youth-Day, Women's-Equality Day, International-Literacy Day, World-Tourism Day, World-Rose Day, NSS Day, National-Voluntary-Blood-Donor Day, International-Day-Of-Older-Persons, Kerala Piravi, National Reading Day, International Day of Peace, World Heart Day, World Mental Health Day, National Pollution Control Day, Black day, Human Rights Day, International Day for Disabled, National Women's Day, International Animation Day, Plastic Bag Free Day, World Youth Skill Day, World Embroidery Day, National Handloom Day, World Fashion Day, International Programmers Day, International Internet Day, Computer Security Day, Energy Conservation Day, Christmas, Onam and so on.

The NCC Unit of MES College Marampally participated in a Freedom Run and Fit India Cyclothon together with the Fit India Movement and conducted a Fitness Webinar, swachhta pakhwada, a cleanliness initiative under Swachh Bharat.

As a part of the 72nd Republic Day celebrations and 125th Birth anniversary of Subhash Chandra Bose,renovated two statues at

Perumbavoor Town (Mahatma Gandhi statue, Subhash Chandra Bose statue).

Organized 'Freedom Quest-21'-National Level Inter-collegiate Quiz (Republic Day).

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice: 1 Title of Best Practice: ENTREPRENEURSHIP DEVELOPMENT ACTIVITIES** Practice Entrepreneurship Development Club, IEDC sponsored by Kerala Start-up Mission, YIP (Young Innovators Program), under Kerala Development and Innovation Strategic Council (K-DISC). and IIC under Ministry of Human Resource Development Cell functions in the college for developing the entrepreneurship skills of the students focusing on start-up ideas, innovations and technologies. Students taken for technological-expos, industrial visits, funded events sponsored by DST NIMAT, NSS Swap shop to foster the spirit of entrepreneurship.

**Best Practice: 2 Title of Best Practice: SKILL DEVELOPMENT PROGRAMMES** Practice College conducts various seminars/workshops/certificate courses both for vocational and personality development of students. Departments encourage student-centric learning which includes experiential-learning, participative-learning and problem-solving. Various clubs are actively involved in bringing together likeminded students for enhancing and learning from peer groups monitored by faculty. Students are also encouraged to take part in Government initiated skill development programs like ASAP. Our institution

has partnered in the YIP programme, obtained certification by the Sector Skill Council, undertakes consultancy projects like, water quality analysis, website development etc. i Introduced Valueadded certificate programmes, organized talks on IPR, participates in ATAL ranking and strives to attain research projects and funded mini projects.

File Description	Documents
Best practices in the Institutional website	<a href="https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20VII%20INSTITUTIONAL%20VALUES%20AND%20BEST%20PRACTICES/7.2%20BEST%20PRACTICES/7.2.C.BEST%20PRACTICES%202020-21.pdf">https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20VII%20INSTITUTIONAL%20VALUES%20AND%20BEST%20PRACTICES/7.2%20BEST%20PRACTICES/7.2.C.BEST%20PRACTICES%202020-21.pdf</a>
Any other relevant information	<a href="https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20VII%20INSTITUTIONAL%20VALUES%20AND%20BEST%20PRACTICES/7.2%20BEST%20PRACTICES/7.2.B%20Other%20Details%20Upload.pdf">https://mesmarampally.org/Naac/AQAR%202020-21/CRITERION%20VII%20INSTITUTIONAL%20VALUES%20AND%20BEST%20PRACTICES/7.2%20BEST%20PRACTICES/7.2.B%20Other%20Details%20Upload.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

WE-MES (Women-Empowerment@MES) The Vision and mission set out the ambition and priorities of MES College, Marampally. The core values of college are Quality, Equity, Inclusion, Skill Development, Service to society, and Empowerment. A key distinctive area of focus is Women empowerment. The college stands for inclusion and equality which was appreciated by the members of the National Minority Commission. Right representation of women is ensured by including a women member in every cell and committee that functions in the college. Women Cell organizes seminars, Gender sensitization workshops, skill development training as tailoring/Embroidery, baking/cookery and artificial flower making, sessions on health and hygiene, self-defence, legal rights and drive support schemes as scholarships and priority for admission to girls in management quota, Girls Hostel with 24-hr security and CCTV surveillance, Sports Hostel facility in Wrestling and Basket Ball (Kerala-State-Sports-Council). The Female students have evolved to be organizers of Self-defence training in various colleges and schools. They have won laurels in University Youth Festivals with funded

training given to them for events such as Group dance/Oppana/Thiruvathira. Day Care Facility, prayer room, rest room, Sanitary napkin vending machines, Kerala Minority Welfare Department funded Premarital-counseling Centre to name a few to cater to their personal needs and circumstances.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

- Enhance and complete the pre-requisites to expedite sanctioning of the Autonomous College Status of UGC
- Research Centre in Computer Applications, Electronics, Commerce, Psychology etc.
- Continue and expedite the SSR submission of the mentee institutions under Paramarsh programme
- Provide continuous training to the faculty in ICT enabled online teaching
- Encourage faculty and students to publish their papers in highly indexed journals.
- Setup a Fab Lab for making products using digital design, 3D printers, laser cutting and other advanced technological means.
- Apply for more funded research programmes and major research projects of UGC, ICSSR, DST, KSCSTE, DBT etc.
- More entrepreneurial development programmes, especially for girl students.
- Provide support to market our Kids wear brand "Tayja" launch by Fashion Design Department
- To find a more effective way to handle e-waste in the campus and also in its neighbouring Panchayaths.
- To familiarize the neighbourhood panchayaths in how to use the online government services provided by the government.

- To plan and implement community engagement programmes by collaborating with the Vazhakulam Grama Panchayath
- Strengthening of Consultancy services, developing collaborations and linkages with industry
- To apply for more M. Voc. programmes of UGC

NAAC