

**INTERNAL QUALITY ASSURANCE CELL**  
**MES COLLEGE MARAMPALLY**

MES/IQAC-ATR/2014-15/01

31.03.2015

**ACTION TAKEN REPORT**

Meeting No	Date	Decisions	Action taken
19	10.07.2014	Analysis of action plan submitted by the departments	The decision to strengthen the conduct of seminars/workshops materialised by five UGC sponsored seminars four KSCSTE sponsored seminars including a workshop on IPR. Kerala Government higher education programmes ASAP, Walk with Scholar and Scholar support programme also conducted meticulously.
20	25.07.2014	AQAR preparation	The meeting entrusted members to collect data to prepare AQAR for the year 2013-14. AQAR prepared and submitted.
21	21.11.2014	Conduct of Faculty development programme	IQAC conducted a faculty development programme on 24 January 2015. The resource person was Dr C P Sreedhar, Former Professor, IMG Trivandrum.
22	30.01.2015	Sensitisation of departments to prepare for the upcoming NAAC reaccreditation in 2017	The IQAC suggested the departments to prepare an action plan for the coming two years with due emphasis on Criterion II. It was asked by the departments to present it in front of CMC members
23	04.03.2015	Audit of the departments by Core monitoring committee (CMC)	The CMC visit to the departments conducted from 11-18 March. It was also decided to strengthen tutorial hour in the coming academic year. Two hours per week was allotted for tutorials.

IQAC Chairperson  
Sd/-  
Dr A Biju, Principal

IQAC Coordinator  
Sd/-  
Mr. Joseph Deril K S