



# M E S COLLEGE MARAMPALLY

Marampally P.O Aluva 683 105

NAAC Re accredited with A+ Grade (Score 3.38 )

## Application for TC and Conduct Certificate

1	Name in full ( Block letters )				
2	Studied Programme				
3	Year of study	Roll No.	Admission No.	Date of admission	
4	Date of birth				
5	Reason for leaving	Course completed		Discontinued	
6	Date of relieving/discontinuing				
7	Whether exam registered	Registered		Not registered	
8	If registered	Reg.No.		Semesters	
9	Whether exam appeared	Yes	No	Semesters	
10	Whether passed/completed the course	Passed/not passed		Completed/not completed	
11	Communication address with PO & PIN			Mobile/ Phone No.	
	e mail ID				

I do hereby declare that all the facts mentioned in this application are true and correct.

Place :

Date:

Signature of the applicant:

FOR DEPARTMENTS USE ONLY		
Name of departments	Details of dues	Name & Signature of HOD/Tutor/Clerk/Asst
1	Library	
2	Lab .....	
3	Lab .....	
4	Sports	
5	NCC	
6	NSS	
7	Department	
8	Hostel	
9	College Bus	
10	Office	
11		

Remarks & Recommendation of HOD  
Name and signature

**NB: All identity cards should be returned to the office at the time of TC issued.**

### OFFICE USE ONLY

Verified by	Name.....	Signature.....
Signature of HA		Signature of Superintendent
Signature of Principal		
TC No.....	Date.....	Date of issue.....
		Signature of Clerk.....

Received TC, Conduct certificate , .....  
Name & signature of applicant with date.....,