

# MES COLLEGE MARAMPALLY



## Maintenance policy

## **POLICY ON MAINTENANCE PHYSICAL FACILITIES & ACADEMIC MANAGEMENT SYSTEM**

Effective management and transparent maintenance of resources play a crucial role in optimizing infrastructure utilization within the College. In addition to addressing the evolving needs of the academic community, the College consistently endeavors to integrate cutting-edge technology into all aspects of its operations. Various committees, such as the Planning Board, Construction Committee, Purchase Committee, Campus Development Committee, and Library Advisory Committee, regularly contribute to the College's development.

### **Maintenance of Academic Facilities**

The College demonstrates a strong commitment to creating a safe and conducive teaching learning environment on campus. Classrooms, laboratories, and office spaces are well equipped with necessary furnishings and equipment. Department heads regularly report on the maintenance and repair needs of their designated areas. Laboratory assistants and support staff diligently manage their respective spaces on a daily basis.

Classrooms are equipped with Wi-Fi and LCD facilities, while ICT-enabled seminar halls offer a range of resources for student activities. Computer laboratories undergo regular checks to prevent cyber infiltrations, with constant scrutiny using antivirus software and firewall systems. The College maintains sophisticated laboratories for research and postgraduate courses, ensuring the latest equipment is available. Stringent safety measures and uninterrupted power supply are upheld. A language lab, supported by ample software, enhances students' English and Arabic language skills. An advanced water quality testing laboratory contributes uniquely to societal needs, and the campus boasts multiple playgrounds and auditoriums for various indoor and outdoor games.

### **Maintenance of Physical Facilities**

Physical facilities encompass auditoriums, air-conditioned conference halls, seminar halls, smart classrooms, an indoor court, gymnasium, generator complex, gardens, hostels for girls, a sports hostel for boys, cafeterias, canteens, department stores, scenic pathways, ATMs, EV charging units, waste management facilities, college buses, vehicle parking grounds, prayer halls, water purifiers, security cabins, and more. Separate facilities are provided for female

students and differently-abled individuals. Lifts, surveillance cameras throughout the campus, and well-maintained examination halls contribute to a secure environment. The College houses well-equipped studios, recording, and capturing equipment, serving as a training center for students.

### **Maintenance of Library Facilities**

The institution places a high emphasis on maintaining its library facilities while encouraging regular usage. Books and equipment undergo regular checks, and obsolete items are removed as necessary. The College aims to offer library services efficiently by leveraging international software such as Koha, smart card systems, digital repositories, a network lab with printing and copying facilities, digital detection of book availability, a collection of previous question papers, and a Moodle platform with academic and non-academic videos. A dedicated team of faculty, along with supporting staff, serves as an advisory council for library maintenance. Faculty and staff are encouraged to utilize DELNET and N List facilities.